EU-PUI CA 16207

Naomi Fineberg and Natalie Hall

4th MC Meeting (End of 2nd grant period)

Warsaw 10th April 2019

@NetandMe

Net.and.Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Funded by the Horizon 2020 Framework Programme
of the European Union

Net&Me

Agenda; Management Committee Meeting
Warsaw, Poland. 10 April 2019. 2pm-5pm

1. Welcome to participants – N Fineberg 14:00 – 14:05
2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum - N Hall 14:05 – 14:10
3. Adoption of agenda – N Fineberg 14:10 - :14:15
4. Approval of minutes and matters arising of last meeting 14:15 – 14:20
5. Update from the Action Chair – N Fineberg 14:20 – 14:30

- a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/
- IPC institutions and Specific Organisations.
- b) ITC Grants and Short Term Scientific Missions (STSM): review of completed reports and new applications - G Martinotti and Grant recipients14:30 – 14:45

6. Update from the Grant Holder: Action budget status – N Hall - 14:45 – 14:55
7. Monitoring of the Action N Fineberg 14:55-15:05

- Implementation of COST policies on:
- a) Promotion of gender balance and Early Career Investigators (ECI)
- b) Inclusiveness and Excellence

8. Administrative update. N hall. 15:05-15:15

- Coffee Break 15:15 – 15:45

Agenda MC Meeting 10-04-2019 contd.

9. Follow-up of MoU objectives: Progress Report of Working Groups 15:45 – 16:30

- WG1 – K Ioannidis
- WG2 – E Cinosi
- WG3 - Z Demetrovics
- WG4 – J Menchon

10. Scientific planning - N Fineberg 16:30 – 16:50

- a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)
- b) Action Budget Planning
- c) Long-term planning (including anticipated locations and dates of future activities)
- d) Dissemination planning (Publications and outreach activities)

11. Requests to join the Action from: 16:50

- a) COST countries (Finland)

12. AOB – 16:50 -16:55

a) Contingency plans for Brexit no deal.- NFineberg

13. Location and date of next MC meeting

14. Summary of MC decisions 16:55– 17:00

15. Close

- Welcome to participants – N Fineberg
- Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum - N Hall
- Adoption of agenda – N Fineberg
- Approval of minutes and matters arising of last meeting - members

Status of the Action

- WPB approved: 13 June 2018
- GP start date: 1 May 2018
- GP end date: 30 April 2019
- Number of Parties: 31
- Grant Holder: THE UNIVERSITY OF HERTFORDSHIRE HIGHER EDUCATION CORPORATION
- Grant Holder Manager: Ms Natalie Hall
- The action will end on Friday, October 22, 2021

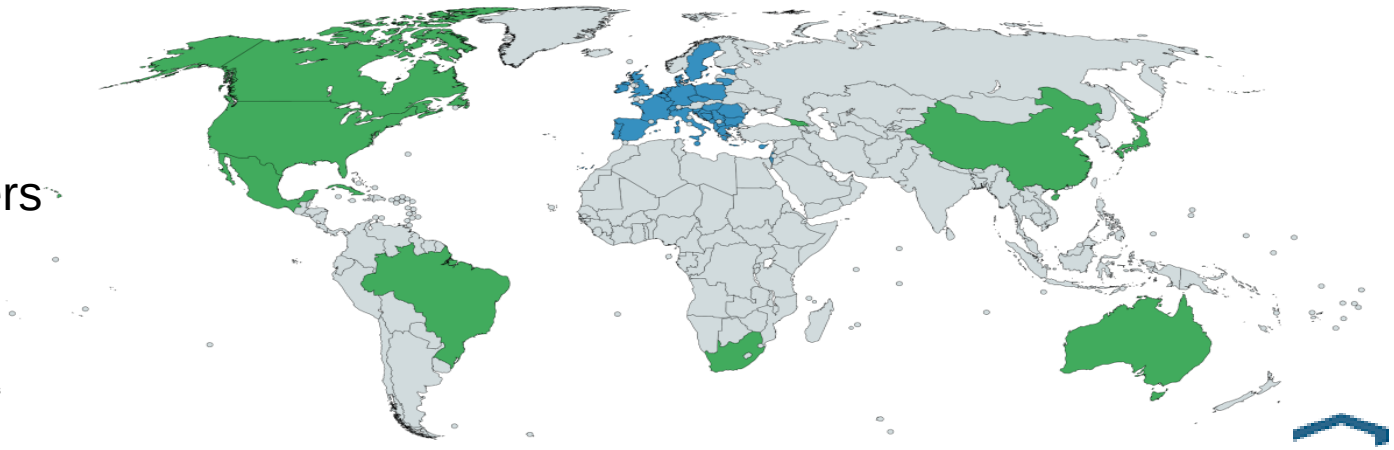
Aim/primary Objective
to bring together multidisciplinary international experts collaborating on advancing the understanding of problematic use of the internet (PUI) and its treatment since there is lack of agreement about the definition of PUI and little reliable information on its prevalence, clinical parameters, brain-based biology and socio health-economic impact
Secondary objectives
1.1. Establish the EU-PUI Research Network with inclusive multi-stakeholder representation including citizens with PUI and their family members, universities, health service sectors and bio- and information-technology industries, to enable learning from wide ranging relevant experiences. 2.2. Foster knowledge, skills and best practice exchange to integrate scientific and technical advances, address current knowledge gaps and identify the most promising research goals. 3.3. Provide open access to a bespoke electronic research database as a resource to store and share international research data, and to support the consolidation of existing data and its exploitation into new collaborative projects. 4.4. Support rapid communication of knowledge within the network. 5.5. Effective transfer and exploitation of new insights arising from the Network into the scientific, biotechnology and health services arena by establishing a robust dissemination plan. 6.6. Establish sound management and quality assurance structures and strategies. 7.1. Facilitate educational and training enterprises to fill gaps in skills and knowledge to build the required research capacity to deliver multi-centre research studies. 8.2. Develop and disseminate a platform of research tools and targets including the most advanced animal models and techniques, and the most sensitive genetic, neurocognitive and brain imaging tests that discriminate problematic internet use disorders, for onwards development by the wider scientific community and the biotechnology industry. 9.3. Devise mentorship schemes for early-career scientists, including those in low income countries, to, enable junior and senior researchers to build trust and initiate collaborations. 10.4. Organise research training for public-patient representatives, to establish for the first time a European PUI public-patient reference group

CA 16207:
MoU objectives and
Grant Agreement Period
Goals and Activities

COST Action FOR PROBLEMATIC USE OF THE INTERNET (EU-PUI)
www.cost.eu/COST_Actions/ca/CA16207

- Multidisciplinary expertise (animal and human neuroscience, genetics, clinicians, bio & information-technology industry, health economists, policy makers, service planners, patients & carers)
- Advance understanding of the psycho-biological basis of different forms of PUI and the societal cost and burden
- Spearhead development of treatment and prevention programmes

39 countries
146 members/observers



Horizon 2020
European Union Funding
for Research & Innovation

Created with mapchart.net ©

cost
EUROPEAN COOPERATION
IN SCIENCE AND TECHNOLOGY

EU-PUI. Participating COST Members (April 2019)

- COST Members (countries) having accepted the MoU: 31 (13 Full member countries; 18 ITC Countries)
- Number of Action members 124 (74 Full; 50 ITC)

COST Member and Acceptance Date

AL 09/11/2018
BA 19/09/2017
BE 08/11/2017
BG 22/09/2017
HR 15/07/2017
CY 23/03/2018
CZ 24/10/2017
DK 13/10/2017
EE 09/10/2017
FR 25/01/2018
DE 14/08/2017
EL 12/09/2017
HU 07/08/2017
IE 13/09/2017
IL 18/07/2017
IT 19/09/2017
LT 13/10/2017
LU 25/109/2017
MT 16/07/2017
ME 23/01/2018
NL 01/08/2017
PL 13/09/2017
PT 19/09/2017
RO 12/02/2018
RS 05/10/2017
SI 09/11/2018
ES 23/08/2017
SE 26/09/2017
CH 13/07/2017
UK 28/07/2017
MK 14/07/2017

EU-PUI. Participating COST Members (April 2019)

Action Observers

Approved:

Australia (Brakoulias, Yucel)
Brazil (Fontanelle),
Canada (van Ameringen),
China (Lie)
Japan (Matsunaga)
South Africa (Lochner, Stein)
USA (Rodriguez, Hollander, Potenza)
Georgia (Kirtava)
USA (Grant)
Australia (King)
Japan (Isobe)
USA (Geller)

Going through approval:

Cuba(Valdes-Sosa, Hernandez)
Mexico (Nicolini)

Review of ITC Grants

G Martinotti

Feedback from recipients

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Review of STSM’s

G Martinotti

Feedback from recipients

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Financial report for Grant period 2 (May 2018- April 2019)

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Ongoing Financial Report for Grant period 2

A. COST Networking Tools EUR	Proposed	Actual spend	Forecast	Difference
(1) Meetings	90 024.75	55 485.68	30 249.30	4 289.77
(2) Training Schools	37 180.00	31 697.83	0.00	5 482.17
(3) Short Term Scientific Missions (STSM)	5 000.00	1 540.00	2 500.00	960.00
(4) ITC Conference Grant	4 080.00	1 174.91	395.91	120.09
(5) COST Action Dissemination	18 281.16	17 654.64	0.00	626,52
(6) Other Expenses Related to Scientific Activities (OERSA)	2 000.00	0.00	2 00.00	0.00
B. Total Science Expenditure (sum of (1) to (6))	156 565.91	107 553.06	37 534.30	11 478.55
C. Financial and Scientific Administration and Coordination (FSAC) (max. of 15% of B)	23 484.89	16 132.96	5 630.15	1 721.78
Total Grant (B+C)	180 050.80	123 686.02	43 164.45	13 200.33

cost EUROPEAN COOPERATION IN SCIENCE & TECHNOLOGY

Net&Me

CA 16207 Financed Activities, 1/5/2018-31/4/2019

100506	MEETING	2018-06-05	2018-06-05	Paid	Dissemination and communication Meeting
102028	MEETING	2018-10-05	2018-10-05	Paid	Dissemination Meeting
100497	MEETING	2018-10-09	2018-10-09	Paid	WG 2 Meeting
100500	MEETING	2018-10-10	2018-10-11	Paid	Barcelona 2018
102427	CONFERENCE GRANT	2018-11-08	2018-11-09	Paid	Annual Conference - Society for the Study of Addiction
104642	TRAINING SCHOOL	2019-01-14	2019-01-16	Paid	Problematic use of the internet: An update.
104639	MEETING	2019-01-14	2019-01-16	Paid	Work Group Meetings
101908	STSM	2019-02-03	2019-02-10	Paid	STSM – February 2018 (The need of more ecological studies in gambling/gaming disorder)
105072	CONFERENCE GRANT	2019-04-06	2019-04-09	Planned	27th European Congress of Psychiatry
100505	MEETING	2019-04-06	2019-04-09	Invitations sent	Symposium
100501	MEETING	2019-04-09	2019-04-10	Invitations sent	Warsaw 2019
107340	STSM	2019-04-14	2019-04-28	Planned	Targeting compulsivity in behavioral addictions

Action Deliverables

Deliverable	Month
1. Quarterly reports concerning risk and management actions for the action management committee, to be repeated annually	3
2. To set up action management committee meetings, twice per year, for the duration of the action	6
3. Report on each of the work groups membership and activities, to be repeated annually	12
4. Develop a Consensus Statement on the diagnosis of PUI, in the form of a Report	12
5. Prototype clinical rating scale, for onwards validation, in the form of a report.	12
6. Develop an open-access database and launch it to all members and the public	12
7. Develop a dissemination plan, to be approved by the Action Management Committee	12
8. 1st Annual Scientific Meeting 'State of the Art and future of research in PUI'	12
9. Establish a regulations and reporting ledger and a risk management and contingency plan	12
10. to produce an annual governance report to be approved by the Action management committee, repeated annually	12
11. to produce a podcast on PUI and the work of the Action, to be repeated annually	12

x FT Pending tion

12. To produce a Consensus Statement on cost and burden of PUI in the form of a Report	24	+
13. To submit at least one networked grant application on PUI to a grant giving body	24	+
14. to deliver and complete certified PPI research training for PPI stakeholders in the action	24	−
15. Submit for peer review at least one scientific publication (poster, paper) from an early career scientist (repeat in year 3, 4)	24	+
16. to organise the 2nd Annual Scientific Meeting 'Cost and Burden of PUI a Cross National approach''	24	−
17. At least 2 papers to be submitted for peer reviewed publication in an open access journal	24	+
18. Symposium proposal on PUI submitted to an international scientific meeting programme committee (to be repeated in year 3)	24	+

DRAFT
SAWP
SO validat

Monitoring and Assessment of Actions

- Achievement of MoU objectives and deliverables
- Contribution to the COST Mission and implementation of COST policies
- Dissemination and exploitation of COST Action results

SC Recommendations and Response

- The first Progress Review (PR1) enables the monitoring of the Action's implementation of the SC Recommendations from the proposal stage and the COST Excellence and Inclusiveness Policy: The proposed Action must develop and implement a plan to significantly improve ITC and female participation, also at leadership levels, and to maintain the ECI involvement.
- First progress report submitted by Action chair 26-10-2018

Action: Inclusiveness Target Countries (ITCs)				
	Participating countries % ITC	MC Members % ITC	Leadership roles % ITC	Relative representation of ITCs in leadership roles
Action CA16207	57	54	14	26
All Actions	49	47	23	49

We have substantially increased our ITC participation which exceeds in general the 'all actions' average. At the next MC meeting, we will actively encourage ITC co-leadership of the existing 4 workgroups and ask for approval to add another workgroup focussing on public involvement, to be led by an ITC member.

Action: Early Career Investigators (ECIs)			
	MC Members % ECI	Leadership roles % ECI	Relative representation of ECIs in leadership roles
Action CA16207	34	29	85
All Actions	27	20	74

Action: Gender Balance			
	MC Members % Female	Leadership roles % Female	Relative representation of females in leadership roles
Action CA16207	40	43	108
All Actions	39	41	105
We are well represented by females at all levels, including as ITC and STSM grant awardees, and will work to ensure females remain well represented in the Action and in leadership roles.			

Action comment on its implementation (achievement and/or effort) of SC Recommendation(s) to date
We have made a considerable effort that has resulted in an increase in ITC participation, ECI participation and female representation, in line with the recommendations. We have established a governance process for administering and awarding ITC and STSM grants, focussing both types of award on ECI members. The application process for the grants is clearly described in a dedicated section on our website, to facilitate applications (http://www.internetandme.eu/entitled-grants/). We have allocated 4 ITC grants (one more is in process), and we have organised 2 STSMs for ECI members one of whom is an ITC member. Reports on the positive impact the grants have had on the beneficiaries' research and future collaborations are also listed on our website, to encourage further ECI applications over the full duration of the Action (http://www.internetandme.eu/entitled-grants/).

Action description of plans to implement SC Recommendations and COST policy in the future
As measures to keep up the focus on the COST Excellence and Inclusiveness Policy for the full duration of the Action, we plan- As an agenda item at the next MC meeting, to invite ITC and ECI members to take on WG co-leadership roles, As an agenda item at the next MC meeting, to establish a fifth working group with the remit of involving the public in the Action, ideally to be led by ITC and ESI members, To continue to focus on empowering young talents at the beginning of their careers to acquire the necessary recognition and leadership through offering ITC and STSM grants for the full duration of the Action, To continue to prioritise early career scientists from ITC countries for these grants. E.G. We have budgeted for another STSM and another 4 ITC grants during the forthcoming grant period. At the last MC meeting Action members were encouraged to apply, To ensure females continue to be well represented in these roles, To regularly hold COST activities in ITC countries to facilitate ITC participation e.g.our next MC meeting will be held alongside workgroup and dissemination activities in an ITC country; later in the Action we plan a training school in an ITC country, To ensure the status of the Action, including numbers and roles of ITC and ECI members and gender balance, are listed on the agenda at all MC meetings for the duration of the Action.

Proposal to create WG5; Public-patient involvement (PPI) WG

Lead C Sales (PT)
Co-leads – to be proposed

Vote

Risk management

- Identified risk to underspending of the budget
  - Underspend on previous meetings.
  - Small number of STSM and ITC Grants in relation to the proposed spend.

- What can we do to avoid another underspend
  - Reduce the number of proposed STSM's and ITC Grants, with the flexibility to increase the number depending on available budget.
  - Approved Activities and spend approved by MC, which are held in reserve, should we have an underspend in the budget.

Risk management contd; Proposed ‘reserve’ activities to be enacted in next financial period if funding is available

- 1. Filming and editing of the next training school (planned for either the end of this financial year or beginning of next; venue Budapest). Tentative costing approx. 12,000 euros.
- 2. Companion guide to PUI to be published as a popular e-book on our website, to be written and lead by Bernardo Dell-Osso in collaboration with WG5. Tentative costing approx. 2,000 euros.

Will represent a very useful informative tool for patients and families in which we cover aspects of our manifesto with a more patient oriented approach and language along with many figures. Particularly the phenotypes issue more in detail (gaming, web surfing, gambling, shopping, cyberpornography, cyberbullying, cyberchondria etc) and essential information on epidemiology, diagnostic instruments, comorbid conditions and potential therapeutics. The costing of 2000 Euros would be for the graphic and for the illustrator (1000 each). The writing would be done by COST members at no expense. The book would definitely stand as a deliverable of the overall project.

- 3. Documentary about living with PUI. With WG5. Costing to be provided by Ornella.

VOTE

Administrative Update

Reimbursement Rules - COST Action CA16207

Natalie Hall

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Funded by the Horizon 2020 Framework Programme
of the European Union

Net&Me

Meetings

- Accept or Decline the invitation
- Sign attendance list
- Submit you claim online with relevant supporting documents
- Claim Submission Deadline: 30 days

Accommodation and Meals

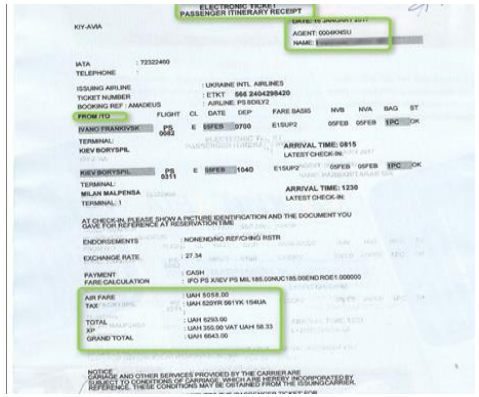
Flat rates only ! No receipts

- €120 per night
  - Maximum: Attended days + 1
- € 20 per meal
  - According to travel

Travel expenses

Flight :

- Economy
- Max € 1200

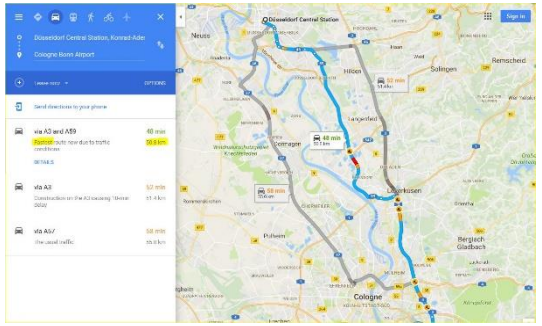


Train, Bus, Ferry :

- Cross-border
- First or second class

Car :

- Max 2000 km
  € 0.20 per km



Local transport

- Train, tram, metro, bus… (within one country)
  - 25 EUR or less no receipts
  - More than 25 EUR - ALL receipts

- Taxi
  - Max 80 EUR
  - No other means
  - 10PM – 7AM

Other travel eligible expenses

- Luggage fees
- Parking fees
- Entry visa fee

Non-eligible expenses

- Registration, lecture fees and honoraria
- Insurance (life, medical, health, luggage, etc.)
- Fuel, road tolls and car rental
- Charges for a rebooked travel ticket
- Expenses associated with obtaining visas

How to submit your Online Travel Reimbursement Request (OTRR)

Step 1/5 Accept or Decline

cost
EUROPEAN COOPERATION IN SCIENCE & TECHNOLOGY
e-COST

Invitation to COST Association Event

Dear Dr

You are invited to the following COST event. Please indicate below if you wish to participate.

Training School Details

Training School ID	ECOST-TRAINING_SCHOOL-TD1409-010517-087354
Title	ICMS Modellins Camp
Start Date	2017/05/01
End Date	2017/05/04
Location	ICMS, Edinburgh, United Kingdom

Step 1/5 Invitation

Please advise us if you intend to come to the event.

Accept Decline

Step 2/5 Reimbursement?

Invitation to COST Associaton Event

Mr Ertuğrul Altuntaş

Meeting Details

Meeting ID	
Title	Building with Bio-Based Materials: Best Practice and Performance Specification
Start Date	2017/09/06
End Date	2017/09/07
Location	Lisboa, Zagreb, Croatia

Step 1/5 Invitation : Accepted — Decline

Step 2/5 Reimbursement : Yes — No

If you decided to NOT submit a claim, please click the 'No' button above.

To be able to electronically sign documents, your browser needs to be activated for strong authentication. This is a one time operation for every browser used. If later on you use a different browser, you will be prompted to activate that browser before it can be used to sign documents electronically.

Please click the button below to proceed. You will receive an e-mail containing an activation code which you will be prompted to enter in the next screen.

Proceed with the activation

Note: Additional information of the Strong Authentication is available here.

Step 3/5 Fill in your travel expenses

Travel information and expenses

Please note:

- *Local organiser has paid 1 meal(s) for this meeting, which has/have been automatically deducted from the number of eligible meals that you can claim.*

Please carefully read the Travel Reimbursement Request (TRR) Rules before you encode your expenses.

Travel dates (Door to Door)

Travel Start	Date	2016-04-13	Time	10:00 - 10:59
Travel End	Date	2016-04-15	Time	22:00 - 22:59

Meeting Attendance

Please indicate by clicking on the check box below which days you attended the COST event as confirmed by you signing the attendance list.

14 Apr 16
☑

Upload receipts

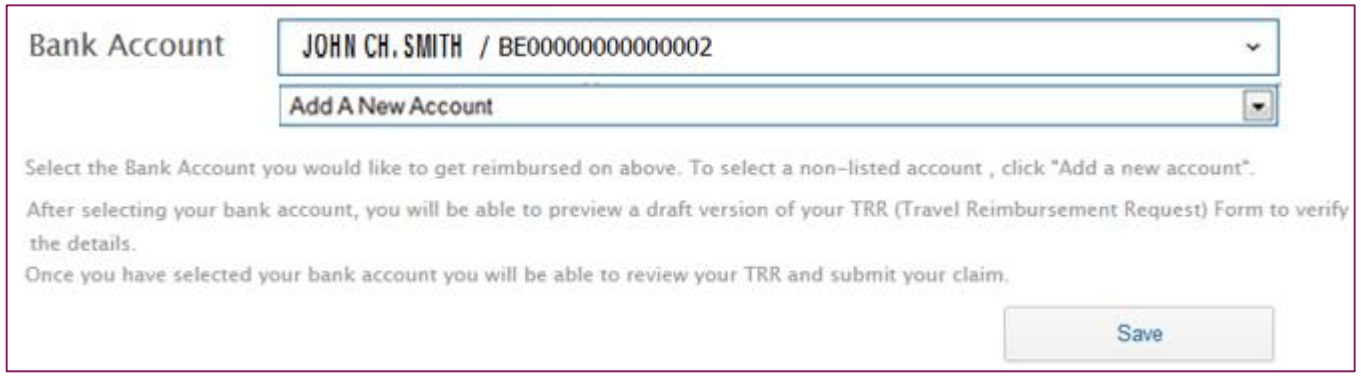
Supporting Documents

Download ALL

Attached Document 1	flight tickets	Download
Attached Document 2	taxi receipt	Download
Attached Document 3	local car travel itinerary	Download
Attached Document 4	flight invoice	Download
Attached Document 5	parking invoice	Download

Current Total

Step 4/5 Select Bank account



Step 5/5 Submission

Submission

I declare that the above expenses are not being reimbursed from any other source.

The COST Association reserves the right to correct this document after signature by the participant to comply with COST Rules.

Click to submit your claim electronically. You will be prompted to enter your e-COST password to verify your identity.

Submit e-Claim

Note: Additional information of the Strong Authentication is available here.

Dr John Smith

Your online reimbursement request has been successfully submitted. You may download the Travel Reimbursement Request(TRR) in pdf format for personal filing. No further action is required from your side.

Download TRR

Meeting Details

Meeting ID	ECOST-MEETING -140416-072346
Title	Management Committee meeting
Start Date	2016/04/14
End Date	2016/04/14
Location	COST Association, 149 Avenue Louise, B-1050, 15th Floor, Brussels, Belgium

BREAK

Work Group Updates

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Progress report

WG4- Management, Governance and Quality Assurance

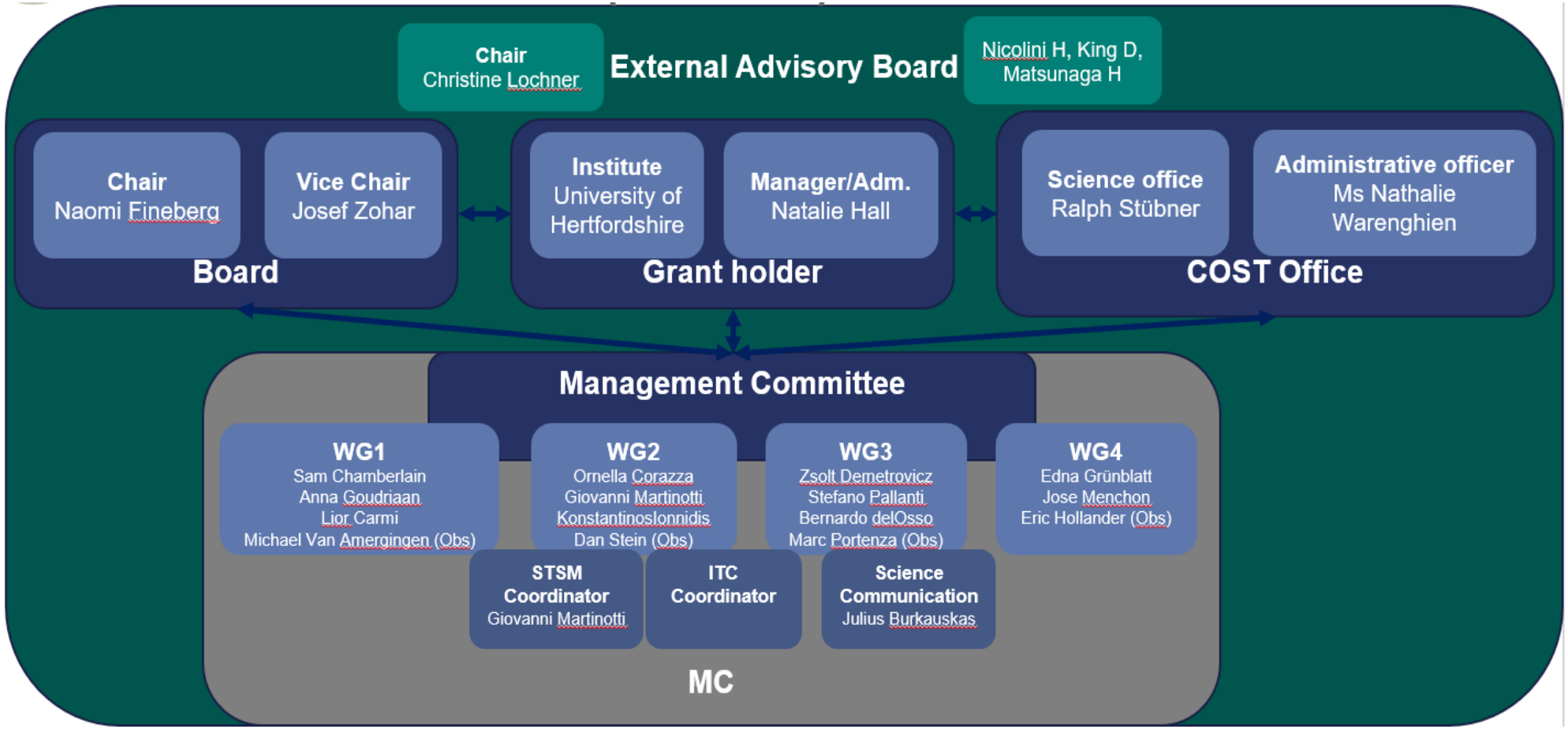
Edna Grünblatt (Switzerland)

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Governance structure (CA16207)

- Updated governance



WG4 – MC In Place

- 53 MC Member and 33 MC Substitutes from 31 Countries.
- 22 Add Hoc members from the same 31 countries
- 15 International Observers from 8 Countries.
- Each country has been asked to put forward a member/members to be a National Representative. The National Representatives will organize and disseminate all activities at a local level. !!! PLEASE nominate one person from your country !!!

WG4 – Management, Governance & Quality Assurance

- Since the beginning of the COST action we had five WG4 meetings (23.10.2017; 11.12.2017; 12.02.2018; 22.4.2018; 6.6.2018, 11.10.2018). Sixth is the current Warsaw. 2019
- EU-PUI in place- increased public profile + press release of the Manifesto (5th Oct 2018).
- Interviews with Action members:
  (1) Henrietta Bowden-Jones (Sky Interview 5th Oct 2018)
  (2) Naomi Fineberg (BBC Interview 5th Oct 2018)
  (3) Naomi Fineberg (BBC Interview 9th Oct 2018)
  (4) Henrietta Bowden-Jones also gave a speech in the UK parliament on Online Gaming Disorder (26th March 2019)
  (5) Naomi Fineberg and Zsolt Demetrovics presented CA 16207 to the European Commission Health Research Directorate (25th March 2019)

WG4 – Governance report and MC meetings

- The governance report has been submitted
- We have had 1 MC meeting already this grant period, with the next planned for the 10th of April 2019 in Warsaw.

WG4 – Management, Governance & Quality Assurance

- COST Have now created a new position of ITC Conference grant Coordinator. This position should be discussed in Warsaw 2019 with an aim to recruit an ICT MC member for the position

Propose

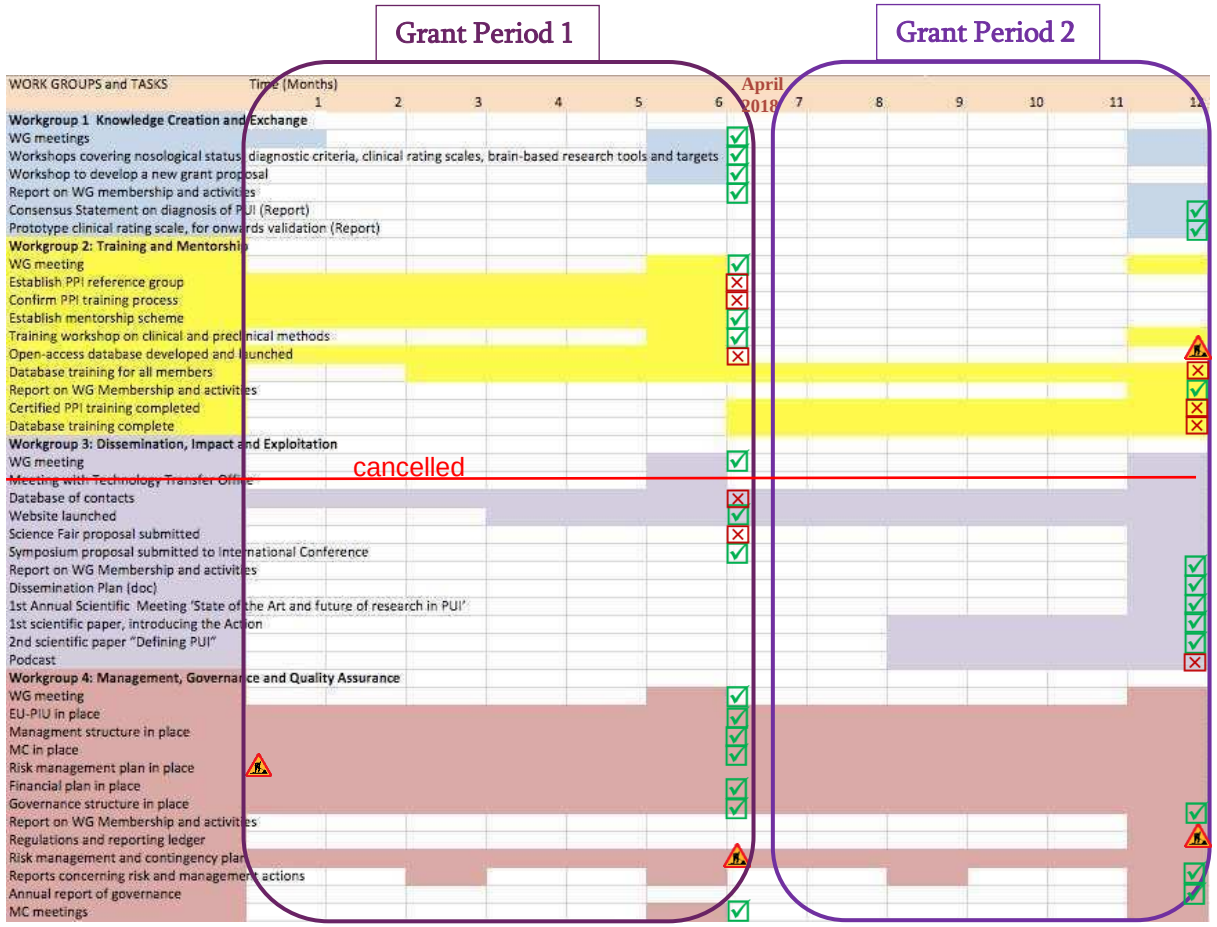
VOTE.

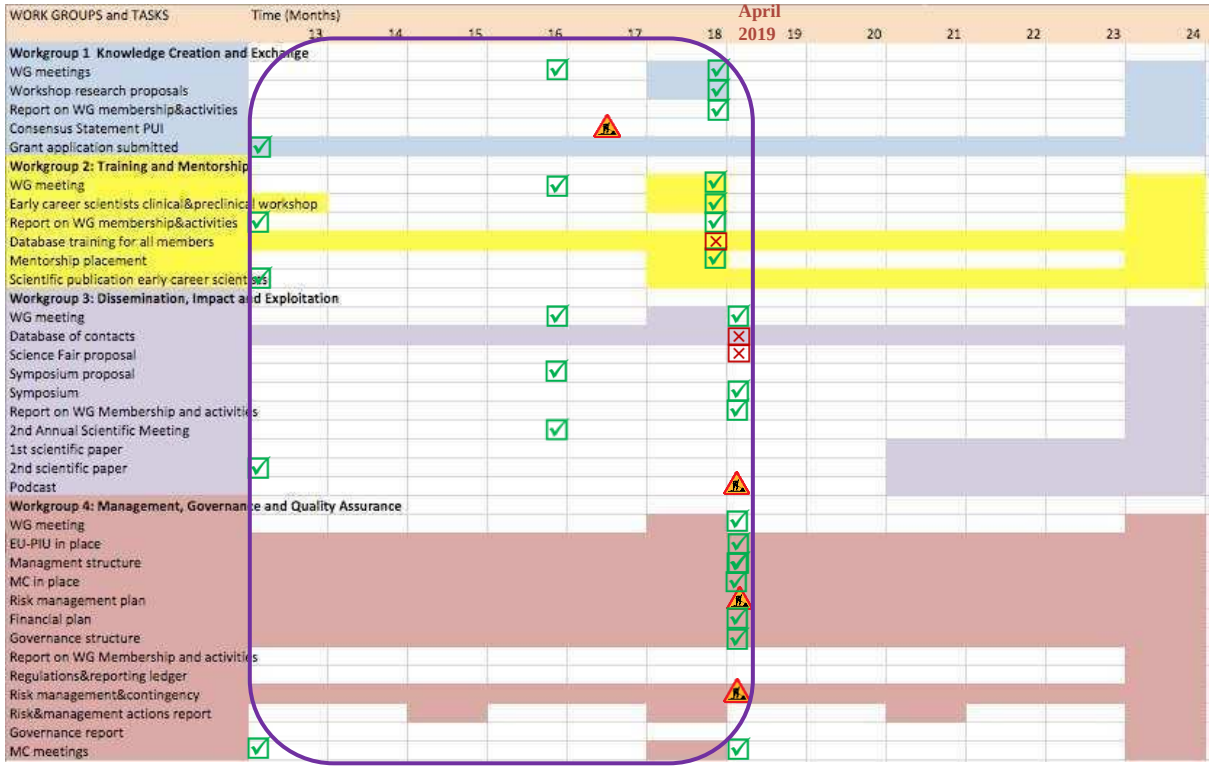
Summary of Achievements of all WGs

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Summary of WGs achievements





Risk management

Risk management is conducted at a continuous manner depending on actions. Detected risks and measures:

- WGI- Slight delay in delivering a prototype clinical rating scale for onwards validation ➔ Increase the number of members working on this task?
- WG2- number of STSM assigned were low due to time line and no clear information to eligible institutes ➔ time line and instructions were put online + list of eligible institutes.
- WG2-Database training is incomplete ➔ Increase the number of members working on this task?
- WG2- PPI reference group and training incomplete ➔ establishment of a dedicated PPI group required a new separate WG- needs a voting and a plan at the Warsaw meeting
- WG3- Website is not updated in all sectors ➔ The webmaster should see that all data is updated, as well as separate between “open” data and data ONLY accessible for MC (e.g. WG reports etc.)
- WG3- Science fare proposal incomplete ➔ Contact national contacts and universities for possibilities?
- WG3- Podcast is incomplete ➔ Initiating the podcast with the help of WG1?
- WG4- risk management plan ➔ A draft points has been initiated, while an open position for young COST-PUI member to prepare risk plan has been opened.
- WG4- Regulation and report ledger is incomplete ➔ A draft has been worked and planned to be finalized soon.
- Grant holder/Management- uncertainties regarding COST regulations and processes ➔ Invite COST office to all WG4 and management meetings (Dr. Ralph Stübner & Nathalie Warenghien). ➔ In case of no respond from COST office they will receive the report indicating their absence.
- Grant holder/Management- planned budget capacity and efficiency was low ➔ MC meeting was moved to an earlier time point (Barcelona) to leave time for any further meetings or ITCs.

WG4 –Regulations and reporting ledger

first draft has be created- should be voted by the COST action MC

The regulations are as follow:

- Quarterly reports from WG1-WG4 should be provided to Chair and steering committee. Following, reports will be circulated/put online into the MC members online website.
- Quarterly risk managements from each WG will be submitted to the action administrator Natalie Hall to be assessed, following by a final report by Mrs Hall.
- Reports and risk management will be placed online for all MC members access.
- Membership applications will need to be approved by MC.
- STSM and ITC applications needs to adhere the deadlines and application requirements to be assessed by the external advisory board according to already defined quality criteria.
- STSM and ITC grantees must provide reports to be placed online in order to be reimbursed.
- Participants in workshops, conferences, and training will receive reimbursement and/or attendance certificate only after filling feedback questionnaire for quality assurance.
- Any new peer-reviewed publications that have arisen with COST support or in collaboration with COST-PUI members should be reported to WG1 in order to update the list of publications. Criteria: acknowledges COST funding explicitly AND/OR at least 3 COST members as co-authors, from different countries; manuscript published or accepted for publication in a peer-reviewed journal.

External Advisory board evaluation

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Evaluation letter

Monday 18 March 2019

To whom it may concern

RE: Evaluation of the Progress Review (PR1) of COST Action 16207

This communication is aimed at summarizing the External Advisory Board's impressions of the progress of the above-mentioned CA 16207 project in the past year. The PR1 covers work done in the previous year (2018) until April 2019.

In summary, there are 4 workgroups (WGs), each with their own unique plans, all in line with the aims and objectives of the overarching project. In the relevant period, the PR1 notes that WG1 (that is focused on knowledge creation and exchange) has achieved all planned tasks and is currently preparing a consensus statement on PUI. 18 publications in peer-reviewed scientific journals have arisen with COST support in 2018.

It is also noted that WG2 (focused on training and mentorship) has also made significant progress, and has run several successful workshops, meetings and early career activities in the last 12 months. Feedback from attendees of these training/workshop events was generally very positive, reinforcing the value of the Action. For example, the majority of the 200 attendees (168 joined online) of the recent International Training School and Conference titled "Problematic Usage of the Internet" held 14-16th January 2019, rated the quality and the organisation of the webinar as either very good or excellent. The feedback metrics also suggested that content of the webinar was mostly rated interesting and useful for attendees' career and that they would use what they have learned in their professional practice.

According to the report, WG3 (focused on dissemination, impact and exploitation) was successful in establishing, launching, and maintaining the CA 16207 website and various dissemination channels. The dissemination plan was achieved and approved.

And finally, WG4 (focused on management, governance and quality assurance) was successful in setting the EU-PUI in place, organising the management structure and Management Committee (MC), and providing the governance structure. In order to do so, this WG conducted regular WG/MC meetings, and drafted the relevant and necessary reports. Risk management is continuously assessed and reported by this group, and the regulations and reporting ledger is still ongoing. It may be concluded that the majority of plans for the review period were successfully executed.

A few of the plans would have to be attended to in the 2nd year of the project however. These appear relatively minimal in comparison to what has been achieved overall. For example, WG2 planned to establish a PPI group, and to do training and certification, but this would only be possible in the next evaluation period. This workgroup has proposed that a new separate (5th) WG be established that would be dedicated to the establishment of a PPI group. In addition, open-access database development, launching and training are underway and licenses are being awaited. In addition, WG3 was also not yet able to do a proposal for a science fair to promote science and awareness of the work being done on PUI. This would remain on their agenda for the upcoming year.

The CA 16207 project has throughout the past 12 months emphasized support for early career investigators (ECIs) and accommodating participation by so-called inclusiveness target countries (ITCs). Considerable effort has been made, successfully so, to increase in ITC participation, ECI participation and female representation, in line with the recommendations. A higher than average ECI involvement have been maintained to the extent that almost a third of the leadership roles are now taken by ECI members. Going forwards, ITC co-leadership of the existing 4 WGs and addition of another WG focussing on public involvement and led by an ITC member, are planned. Females were well-represented on all levels, including as ITC and STSM grant awardees, and seems to be well-represented in the Action and in leadership roles. In terms of ITC and STSM grants, it is notable that 4 ITC grants were allocated, and 2 STSMs were organized (both for ECI members one of whom is an ITC member). There is a strict established governance process in place for administering and awarding ITC and STSM grants, to ensure that both types of awards are focused on ECI members.

PR1 has highlighted many achievements and milestones in the period under review, and these attest to the worthy focus of investigation. We would like to wish them all the best of the next period.

Prof Christine Lochner

On behalf of the external advisory board of CA 16207, consisting of:

2

cost EUROPEAN COOPERATION IN SCIENCE & TECHNOLOGY

Net&Me

Monday 18 March 2019

- To whom it may concern
- RE: Evaluation of the Progress Review (PR1) of COST Action 16207
- This communication is aimed at summarizing the External Advisory Board's impressions of the progress of the above-mentioned CA 16207 project in the past year. The PR1 covers work done in the previous year (2018) until April 2019.
- In summary, there are 4 workgroups (WGs), each with their own unique plans, all in line with the aims and objectives of the overarching project. In the relevant period, the PR1 notes that WG1 (that is focused on knowledge creation and exchange) has achieved all planned tasks and is currently preparing a consensus statement on PUI. 18 publications in peer-reviewed scientific journals have arisen with COST support in 2018.
- It is also noted that WG2 (focused on training and mentorship) has also made significant progress, and has run several successful workshops, meetings and early career activities in the last 12 months. Feedback from attendees of these training/workshop events was generally very positive, reinforcing the value of the Action. For example, the majority of the 200 attendees (168 joined online) of the recent International Training School and Conference titled "Problematic Usage of the Internet" held 14-16th January 2019, rated the quality and the organisation of the webinar as either very good or excellent. The feedback metrics also suggested that content of the webinar was mostly rated interesting and useful for attendees' career and that they would use what they have learned in their professional practice.
- According to the report, WG3 (focused on dissemination, impact and exploitation) was successful in establishing, launching, and maintaining the CA 16207 website and various dissemination channels. The dissemination plan was achieved and approved.
- And finally, WG4 (focused on management, governance and quality assurance) was successful in setting the EU-PUI in place, organising the management structure and Management Committee (MC), and providing the governance structure. In order to do so, this WG conducted regular WG/MC meetings, and drafted the relevant and necessary reports. Risk management is continuously assessed and reported by this group, and the regulations and reporting ledger is still ongoing. It may be concluded that the majority of plans for the review period were successfully executed.

- A few of the plans would have to be attended to in the 2nd year of the project however. These appear relatively minimal in comparison to what has been achieved overall. For example, WG2 planned to establish a PPI group, and to do training and certification, but this would only be possible in the next evaluation period. This workgroup has proposed that a new separate (5th) WG be established that would be dedicated to the establishment of a PPI group. In addition, open-access database development, launching and training are underway and licenses are being awaited. In addition, WG3 was also not yet able to do a proposal for a science fair to promote science and awareness of the work being done on PUI. This would remain on their agenda for the upcoming year.
- The CA 16207 project has throughout the past 12 months emphasized support for early career investigators (ECIs) and accommodating participation by so-called inclusiveness target countries (ITCs). Considerable effort has been made, successfully so, to increase in ITC participation, ECI participation and female representation, in line with the recommendations. A higher than average ECI involvement have been maintained to the extent that almost a third of the leadership roles are now taken by ECI members. Going forwards, ITC co-leadership of the existing 4 WGs and addition of another WG focussing on public involvement and led by an ITC member, are planned. Females were well-represented on all levels, including as ITC and STSM grant awardees, and seems to be well-represented in the Action and in leadership roles. In terms of ITC and STSM grants, it is notable that 4 ITC grants were allocated, and 2 STSMs were organized (both for ECI members one of whom is an ITC member). There is a strict established governance process in place for administering and awarding ITC and STSM grants, to ensure that both types of awards are focused on ECI members.
- PR1 has highlighted many achievements and milestones in the period under review, and these attest to the worthy focus of investigation. We would like to wish them all the best of the next period.

- Prof Christine Lochner
- On behalf of the external advisory board

Financial Plan

Net&Me

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Budget Plan Summary for May 1 2019-April 31 2020

Networking Tools	Quantity	Budget
Meetings	5	EUR 73 170.00
Training Schools	1	EUR 49 360.00
Short Term Scientific Missions (STSM)	2	EUR 3 000.00
ITC Conference Grant	4	EUR 6 000.00
COST Action Dissemination	1	EUR 1 200.00
Other Expenses Related to Scientific Activities (OERSA)	1	EUR 1 190.00
Total Science Expenditure		**EUR 133 920.00**
Financial and Scientific Administration and Coordination (FSAC) - MAX. 15%	15 %	EUR 20 088.00
Total Grant Request		**EUR 154 008.00**

Scientific Planning

Naomi Fineberg and Natalie Hall

Barcelona, 11th Oct 2018

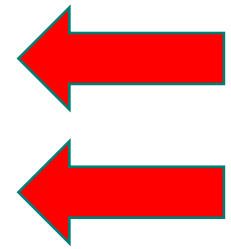
cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Funded by the Horizon 2020 Framework Programme
of the European Union

Content

- Year 1 and 2 Goals
- Objective still to be met
  - WG 1
  - WG 2
  - WG 3
  - WG 4
  - WG5
- Planned Meetings

12. To produce a Consensus Statement on cost and burden of PUI in the form of a Report	24
13. To submit at least one networked grant application on PUI to a grant giving body	24
14. to deliver and complete certified PPI research training for PPI stakeholders in the action	24
15. Submit for peer review at least one scientific publication (poster, paper) from an early career scientist (repeat in year 3, 4)	24
16. to organise the 2nd Annual Scientific Meeting 'Cost and Burden of PUI a Cross National approach"	24
17. At least 2 papers to be submitted for peer reviewed publication in an open access journal	24
18. Symposium proposal on PUI submitted to an international scientific meeting programme committee (to be repeated in year 3)	24
19. To develop and validate a new rating scale for PUI in the form of a Report.	36
20. To submit at least one networked grant application to a grant giving body	36
21. 3rd Annual Scientific Meeting to be organised to involve relevant action members	36
22. At least 2 papers on PUI to be submitted for peer reviewed publication in an open access journal	36



DRAFT
ASA WP1
ASO validation

Work Group 1

- Outstanding from Year 1
  - Prototype Clinical Ratings Scale
- Ongoing Goals
  - Grant submissions

Work Group 2

- Outstanding from Year 1
  - PPI Ref group + Training
  - Open access Database
  - Clinical and Pre-clinical Workshop
- Ongoing goals
  - Mentorship placement.

Work Group 3

- Outstanding from Year 1
  - Science Fair proposal
  - Podcasts (National Reps)
  - 2nd Annual Scientific meeting on cost and burden an internmational approach
  - 2nd consensus publication
- Ongoing goals
  - Symposium proposals
  - Scientific Publications

Work Group 4

- Outstanding from Year 1
  - Report arrangements in place
  - Risk Management arrangements in place
- Ongoing goals
  - Quality and assurances review and reporting.

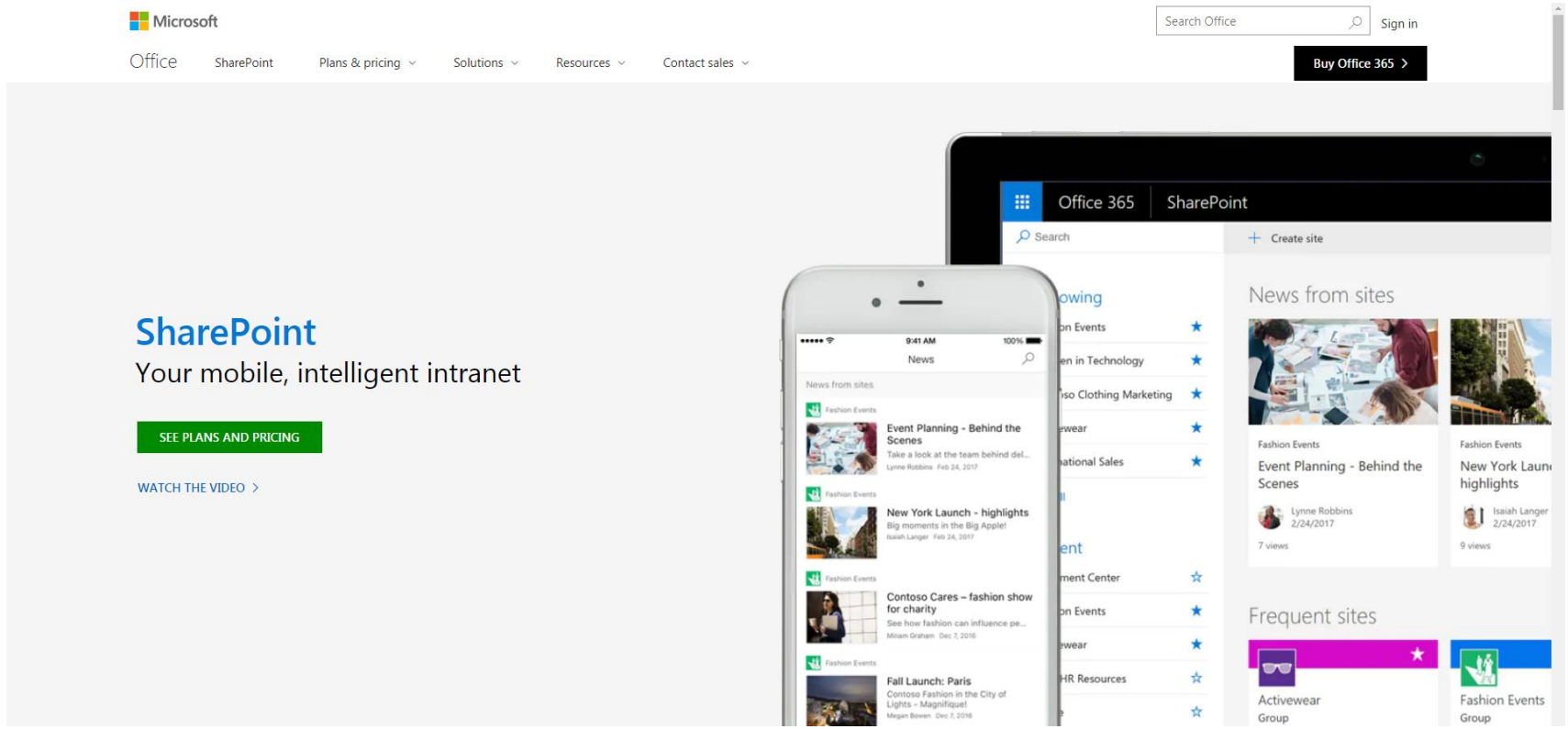
Communications Group

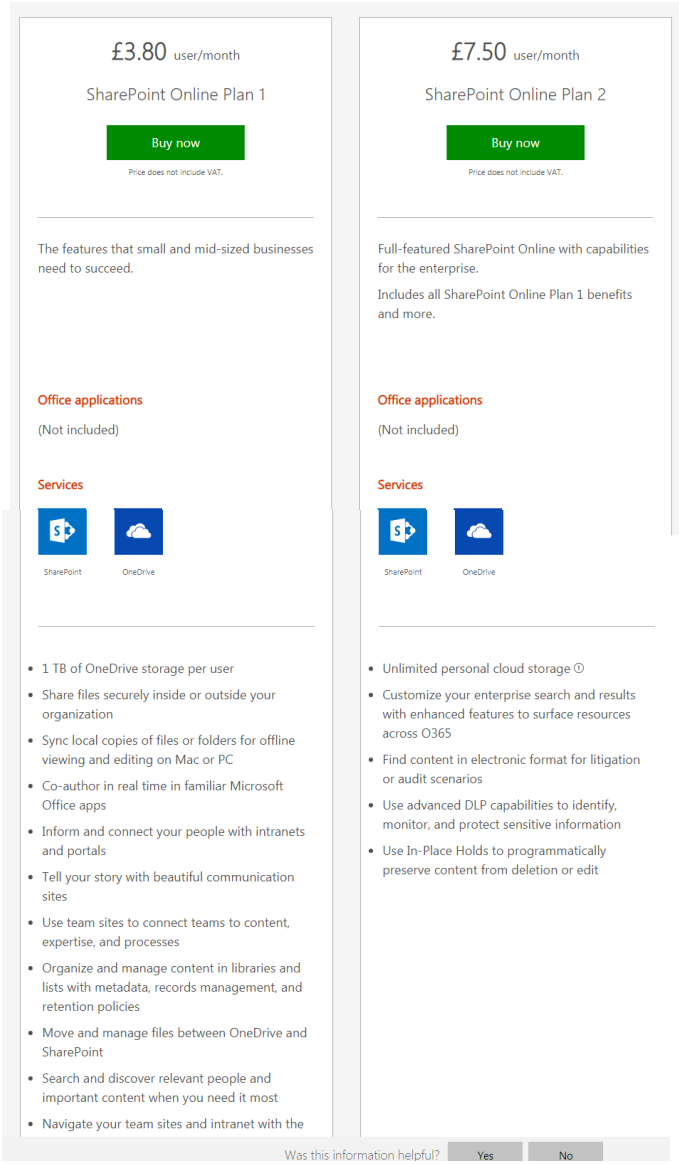
- 2-3 Members competent in Wordpress or HTMI editing
- Update Website and generate interest in the site
- Increase followers to Facebook and twitter.

Open Source Database

- What do we need?
  - Easier Identification of Members
  - Easier Collaboration
  - Somewhere to keep information for the whole Action
  - Confidentiality

Microsoft SharePoint





Workgroup 5.

PPI Reference Group

- 2-3 Members to oversee
  - Identify Existing PPI groups
  - Create Lay Summary materials
  - Arrange Meetings, Training Activities and Focus groups.

Work and Budget Plan Summary for May 1 2019-April 31 2020

Networking Tools	Quantity	Budget
Meetings	5	EUR 73 170.00
Training Schools	1	EUR 49 360.00
Short Term Scientific Missions (STSM)	2	EUR 3 000.00
ITC Conference Grant	4	EUR 6 000.00
COST Action Dissemination	1	EUR 1 200.00
Other Expenses Related to Scientific Activities (OERSA)	1	EUR 1 190.00
Total Science Expenditure		**EUR 133 920.00**
Financial and Scientific Administration and Coordination (FSAC) - MAX. 15%	15 %	EUR 20 088.00
Total Grant Request		**EUR 154 008.00**

WG Meetings planned in next GAP

- **WG 1; Lisbon 20th August 2019.** To develop consensus on the inclusion of internet shopping habits as a focus for a new sub-group scientific project, as well as reviewing the status of current projects that are underway. To reach consensus on a set of rating scales; to review Delphi study on diagnostic criteria for GD; to plan a Horizon Europe grant application.

- **WG 2,3; Lisbon 22/10/2019.** To review the progress of the STSM and ITC conference grant applications, as we have not had many STSM or ITC applications submitted to the action so far. To plan the structure and focus of the proposed new Training School in Hungary in 2020.

- **Training School and WG meetings,** Budapest, Hungary. March 2019.

Workshops/Conferences:

- TRENDS IN NEUROSCIENCES: EMERGING BEHAVIORAL ADDICTIONS. Palanga. Lithuania. 03/05/2019 - 03/05/2019
- PUI Information day Location : TBC (North Macedonia)
- 6th International Conference on Behavioral Addictions, PACIFICO Yokohama. date:17-19 Jun, 2019
- 9th World Congress of Psychiatry, Lisbon. 21-24th Aug, 2019.
- CINP World Congress June 25-28 2020 Taipei

Next MC Meeting

- Copenhagen Thurs 12th Sept 2019. Venue TBC

THANK YOU !!!

Please follow us on twitter and Facebook

@NetandMe

Net.and.Me